

PRE-MEETING AGENDA

**Casper City Council
City Hall, Council Meeting Room
Tuesday, May 3, 2022, 5:30 p.m.**



Please silence cell phones during the City Council meeting

| | Presentation | Beginning Time | Allotted |
|----|---|-----------------------|-----------------|
| 1. | Leisure Services Board Resolution | 5:30 | 5 min |
| 2. | One-Way to Two Way Conversion Follow-up | 5:35 | 10 min |
| 3. | WAM Resolutions | 5:45 | 10 min |
| 4. | Agenda Review | 5:55 | 5 min |
| | Approximate Ending Time | | 6:00 |

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April 28, 2022

MEMO TO: J. Carter Napier, City Manager JCN
FROM: Zulima Lopez, Parks, Recreation, & Public Facilities Director
SUBJECT: Approving Changes to the Leisure Services Advisory Board

Meeting Type & Date

Pre-meeting
May 3, 2022

Action Type

Direction Requested

Recommendation

That Council support the creation of the Parks and Recreation Advisory Board to replace the Leisure Services Advisory Board, including new bylaws and the appointment of three new members.

Summary

In 1994, Resolution No. 94-35 was adopted by the Casper City Council to establish and specify the duties of the Leisure Services Advisory Board. Since that time, members of the Board have worked toward their established mission of “planning, setting priorities, and providing direction for the leisure service facilities and programs in our community”. This mission required close collaboration with what was formally known as the Leisure Services Department of the City of Casper. The Leisure Services Department has been restructured over the years, and since 2018, areas or programs historically referred to as “Leisure Services” have been rechristened as “Parks and Recreation”.

Recently, the Board has been discussing its purpose and contributions to the recreation community, the City of Casper, and Casper City Council. The five current Board members are excited to engage with recreation facility user groups, City staff, and City Council to a greater degree than they have in recent years, in order to accomplish their intended purpose. They are requesting City Council approval to make changes that will help support this charge.

First, by unanimous vote, the members have expressed desire to change the name of the Leisure Services Advisory Board to the Parks and Recreation Advisory Board, to more closely align with its City namesake. The Board has also reviewed its operating resolution, policies, and procedures, and are requesting approval of a new resolution and bylaws to reflect the new constructs by which they wish to operate. Finally, there are currently three Board vacancies that need to be filled. The Board solicited applications from interested community members beginning February 14, 2022. Four applications were received during the initial review period. Applicants were interviewed by Board and City staff members, and new member appointments have been submitted by the interview panel for Board consideration and vote. A new resolution, bylaws, and membership list

will be submitted for Council's consideration at the next regular business meeting of the City Council on May 17, 2022.

Financial Considerations

None at this time

Oversight/Project Responsibility

Zulima Lopez, Parks, Recreation, & Public Facilities Director

Attachments

None

April 26, 2022

MEMO TO: J. Carter Napier, City Manager *JCN*
FROM: Liz Becher, Community Development Director *LB*
M. Jeremy Yates, MPO Supervisor *MJY*
SUBJECT: Funding Decision on the Downtown Casper One-Way to Two-Way Conversion Study

Meeting Type & Date: Regular Council Pre-Meeting, May 3, 2022.

Action Type: Final Commitment Requested

Recommendation: That Council, determine a funding commitment on the conversion of downtown Casper's one-way streets to a two-way traffic flow.

Summary:

At the City Council Work session on March 8, 2022, the Metropolitan Planning Organization (MPO) offered options and recommendations for converting downtown Casper's one-way streets to a two-way traffic pattern. Recently completed, the MPO's Downtown Casper One-Way to Two-Way Conversion Study evaluated existing conditions for downtown Casper including traffic volumes, traffic operations, traffic safety, multimodal accessibility, parking, and examined the effects of converting Durbin Street, Wolcott Street and the connecting blocks of C Street and Midwest Avenue back to a two-way flow. At that same meeting Council asked if American Rescue Plan Act (ARPA) funding would be a suitable funding source for the Downtown Casper One-Way to Two-Way Conversion Project. Unfortunately, ARPA funding is not available for this project.

To convert Durbin and Wolcott Streets to two-way flow within the study area would cost an estimated one hundred fifty thousand dollars (\$150,000.00) per block with a traffic signal modification and fifty thousand dollars (\$50,000.00) per block without a traffic signal. Given the layout of the downtown one-way streets, the City has options on how to proceed should they decide to move forward with the conversion. However, the total cost to convert the entire one-way network in downtown Casper, as estimated by our consultants last year, is seven hundred fifty thousand dollars (\$750,000.00).

This cost estimate includes new street signs, modification of traffic signals (e.g., poles, mast arms, and signal indications), pavement markings, and minor streetscape (e.g., ADA ramp improvements or channelization removal). No right-of-way acquisition or utility relocation costs are anticipated with this project. However, the cost estimates we drafted for the study do not include streetscape elements (e.g., lighting) or resurfacing of the roadway.

Financial Considerations:

The City of Casper is proposing Capital Reserves as an appropriate funding source for these improvements

Oversight/Project Responsibility:

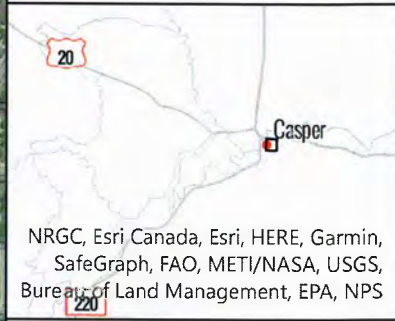
M. Jeremy Yates, MPO Supervisor

Attachments:

Map of the project area

Project Area

 Project Area




Disclaimer
 All data, information, and maps are provided without warranty or any representation of accuracy, timeliness of completeness even though the City of Casper has used reasonable efforts to make its data as accurate as possible. Maps and data are to be used for reference purpose only and the City of Casper shall assume no liability for the use, misuse, accuracy or completeness of this information.



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April 24, 2022

TO: J. Carter Napier, City Manager 

FROM: Jolene Martinez, Assistant to the City Manager

SUBJECT: Wyoming Association of Municipalities Legislative Agenda 2023

Meeting Type & Date

Pre-meeting and Regular Meeting, May 3, 2022

Recommendation

That Council, by minute action, authorize the submission of six Wyoming Association of Municipalities resolutions as Casper's submission to Wyoming Association of Municipalities' legislative priority considerations for 2023.

Summary

As a first step in developing the 2023 Wyoming legislative agenda for both Wyoming Association of Municipalities (WAM) and the City of Casper, attached are six resolutions for Council to consider authorizing as Casper's submission to WAM. WAM will review all member-submitted resolutions at its summer meeting and select the WAM priorities for the 2023 Wyoming legislative session.

In 2019, WAM changed its strategy for developing its advocacy priorities for the Wyoming Legislative session. Membership considers suggestions from its member municipalities and develops a priority legislative advocacy agenda. This prioritized legislative agenda has resulted in a more strategic legislative effort for municipalities throughout Wyoming with successful outcomes. While this process may result in more success for municipalities as a whole, it may exclude important City of Casper legislative issues and may not give legislative issues the same priority Council would give. In summary, staff is seeking Council authorization on the suggested resolutions to submit for consideration for WAM's 2023 Legislative Agenda.

Financial Considerations

Financial considerations include the staff time and travel expenses that would be dedicated to advocating for the WAM-selected agenda.

Oversight/Project Responsibility

J. Carter Napier, City Manager
Jolene Martinez, Assistant to the City Manager

Attachments

Suggested WAM resolutions: (1) enhanced penalties for crimes against vulnerable persons and professions; (2) standardized system for reporting and investigating missing persons regulations; (3) pharmacy benefit managers regulations; (4) retail liquor license fair market system; (5) increased municipal revenue strategy; and (6) gaming revenue distribution.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND AND CREATE STATE STATUTES TO ENHANCE SENTENCING PENALTIES AND DETER AND PREVENT CRIMES AGAINST VULNERABLE PERSONS AND PROFESSIONS

WHEREAS, some professions and volunteers such as healthcare workers, teachers, police officers, and volunteer umpires or referees handle some of society's difficult assignments; and

WHEREAS, other professionals such as therapists, coaches, clergy, doctors, and teachers have the opportunity to victimize persons under their care; and

WHEREAS, current law of the State of Wyoming does not provide a provision for enhanced penalties for crimes committed against vulnerable professions and volunteers; and

WHEREAS, current law of the State of Wyoming does not provide criminal statutes to protect vulnerable persons from victimization by people in positions of authority.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to enhance sentencing penalties and deter and prevent crimes against vulnerable persons and professions.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUTE TO CREATE A STANDARDIZED SYSTEM FOR RESPONDING TO REPORTS OF MISSING PERSONS, MINIMUM STANDARDS FOR INVESTIGATING INCIDENTS OF MISSING PERSONS, AND FOR THE GATHERING, MAINTENANCE, AND DISSEMINATION OF INFORMATION ON MISSING PERSONS.

WHEREAS, law enforcement in Wyoming has no standardized or coordinated system of taking reports and investigating missing persons; and

WHEREAS, the frequency and volume of missing persons reports which turn out later to be unfounded tends to falsely lull investigators into a false sense of assurance which can unduly adversely impact the investigation of missing persons and the timely recovery of the same; and

WHEREAS, a professional, timely, and thorough investigation into missing persons reports greatly improves the chances of a good outcome in the investigation; and

WHEREAS, too many families in Wyoming live every day with the pain, uncertainty, and fear surrounding the unsolved case of their missing loved one; and,

WHEREAS, citizens throughout Wyoming have called for improvements in addressing missing persons cases; and

WHEREAS, in response, the Wyoming Department of Criminal Investigations has implemented website improvements to address missing persons in Wyoming; and

WHEREAS, despite these recent improvements, there yet remains greater efficiencies to be achieved in the standardization of missing persons investigations across our State,

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to create a standardized system for responding to reports of, investigations into, and the gathering, maintaining, and dissemination of information related to missing persons.

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUTE TO CREATE A FAIR PRICING SYSTEM FOR PRESCRIPTION DRUGS THAT ENABLE LOCALLY-OWNED PHARMACIES TO SURVIVE AS PART OF A VIBRANT COMMUNITY BUSINESS ENVIRONMENT

WHEREAS, locally-owned pharmacies provide essential services to community citizens; and

WHEREAS, the current system of utilizing pharmacy benefit managers creates a disadvantage to locally-owned pharmacies; and

WHEREAS, the 2022 Senate File 0036 not enacted in the 2022 Budget Session was developed to regulate pharmacy benefit manager and other national pharmacy practices; and

WHEREAS, the 2022 Senate File 0036 would have created significant increased costs for nearly all health plans in Wyoming.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to create a fair pricing system for prescription drugs that enable locally-owned pharmacies to survive as part of a vibrant community business environment.

BUILDING STRONG COMMUNITIES

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUE TO CREATE A PROCESS TO SET RETAIL LIQUOR LICENSE FEES WITHIN A MUNICIPALITY AT A FAIR MARKET VALUE

WHEREAS, the current retail liquor licenses sold by municipalities are set at a fee of \$1,500; and

WHEREAS, once they are purchased from a municipality they can be sold directly to other owners and be transferred without reverting back to local government; and

WHEREAS, retail liquor licenses are limited by population and owners sell their licenses at a premium; and

WHEREAS, because some retail liquor licenses are sold for hundreds of thousands of dollars, the current system is inequitable to buyers who are not able to buy directly from local government and inequitable to local government that misses out on the \$1,500 fee.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports such legislation as may be necessary to change state statute to develop a system based on fair market value that is fair to buyers and enhances revenue for municipalities.

BUILDING STRONG COMMUNITIES

RESOLUTION No. XXXXX

A RESOLUTION TO AMEND STATE STATUTE TO INCREASE MUNICIPAL REVENUE CAPACITY

WHEREAS, Wyoming Association of Municipalities has completed two studies on municipal finance and has developed recommendations for increasing municipal revenue; and

WHEREAS, a diversified economy requires giving municipalities the ability to provide services and quality of life that new businesses expect; and

WHEREAS, Wyoming tax laws must be revised to increase revenue capacity for municipalities; and

WHEREAS, municipalities through Wyoming Association of Municipalities must agree on and fully advocate for a strategy to improve municipal funding options.

NOW, THEREFORE, BE IT RESOLVED that the City of Casper supports developing a Wyoming Association of Municipalities strategy and advocacy plan for amending state statutes to increase municipal revenue capacity.

BUILDING STRONG COMMUNITIES

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BUILDING STRONG COMMUNITIES